

# PREPARATION OF PROPOSALS AND MANAGEMENT OF EUROPEAN PROJECTS UNDER ERASMUS+

*Two days European course + Networking event, in Athens, Greece*

**23-24 January 2018**

**Venue:** Hotel Central, 21 Appolonos, 10557 Athens, Greece

## ***Get ready for the 2018 Funding Programmes***

The European Association of ERASMUS Coordinators, in cooperation with the THALES Foundation organise a two days European course with title "Preparation of Proposals and Management of European Projects under ERASMUS+".

### **CONTENT OF THE COURSE**

- Introduction to ERASMUS+ Programme
- Objectives / Priorities
- Structure of a proposal
- Eligible activities and expenses
- Networking and partner search
- Tools for background preparation
  - Work distribution to partners
  - Staff cost estimation
  - Operational Expenses
- Outputs and work plan, Budget
- Review of approved proposals, KA1, KA2
- Management of the project after approval
- Mobility Tool use, Practical work

### **Course Time Schedule**

**Tuesday 23 January : 9.30 – 18.00**

**Wednesday 24 January : 9.30 – 13.00**

### **Venue**

**Hotel Central, Athens**

[www.centralhotel.gr](http://www.centralhotel.gr)

### **COURSE FEE**

**Two days 23 & 24: €160 per participant**

Includes coffee, water

Lunch and Dinner on 23 January

### **OPTIONAL (FREE participation)**

Networking Innovation Meeting, 14:30 – 19.30  
24 January, 2018

**The course is offered in the English Language**

**Maximum number of places: 20**

### **TRAINER: Professor Gregoris A. Makrides**



"2014 EPA Award for outstanding achievements in development of the EU through European Projects"

"2015 Best Research and Practice Project of the Year Award (Second prize), Le-MATH project, by EAPRIL 2015

Since 2006: President of the THALES Foundation

2006-2017 Director of Research and International Relations, University of Cyprus

2007-2016 Executive Director, European Office of Cyprus

Since 2005: President of the European Association of Erasmus Coordinators (EAEC)

Since 2010: President of the European Association of Career Guidance (EACG)

Since 2013: President of the Mathematical Society of South-Eastern Europe (MASSEE)

Since 1998: President of the Cyprus Mathematical Society

Since 2017: Visiting Professor at VUZF University, Sofia, and at University of STIP, Fyrom

Since 2017: CEO of PROGNOSIS

Since 2017: Executive Director, European Coordination Offices, Cyprus, Greece, Bulgaria, Romania, Fyrom, Portugal

Dr Makrides coordinated 12 European projects and has been a partner in more than 30 projects since 1998. It is your chance to be trained by one of the most experienced and successful EU project managers in Europe.

### **MORE INFORMATION AND REGISTRATION**

Please send us an email to [courses@eaecnet.com](mailto:courses@eaecnet.com) and/or to [courses@thalescyprus.com](mailto:courses@thalescyprus.com), indicating the name of your organisation and the name of the person(s) who is/are interested to participate in the training.

Telephone contact in Cyprus: +357 22283600.

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